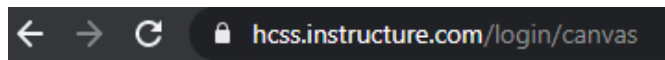




# How to sign up for a Canvas Account as an HCSS Parent

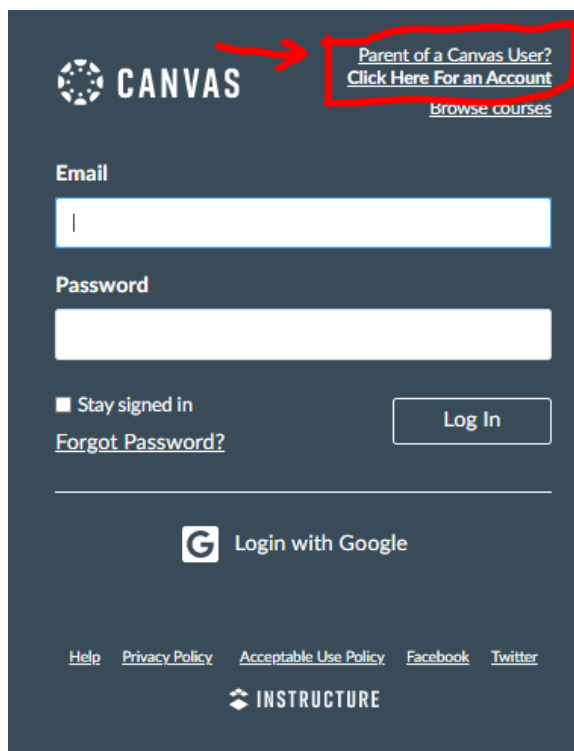
Parents can sign up as an observer in Canvas. Observers can link their Canvas account to their student's account so they can see assignment dues dates, announcements, and other course content. Observers can view the course content but cannot participate in the course.

## 1. Open Canvas URL



In a browser window, enter [hcss.instructure.com/login/canvas](https://hcss.instructure.com/login/canvas)

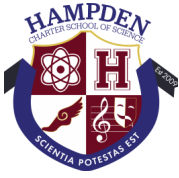
## 2. Create Canvas Account



Click **“Click Here For an Account”**

Enter the following information:

1. Enter your name in the **Your Name** field.
2. Enter your email in the **Your Email** field.
3. Enter your password in the **Password** field.
4. Re-enter your password in the **Re-enter Password** field.
5. Enter a pairing code to link your account to your student in the **Student Pairing Code** field. *(Please see the next page for the pairing code.)*
6. Agree to the terms of use by clicking the **You agree to the terms of use** checkbox.
7. Click the **Start Participating** button.



**Note:** Students can [generate pairing codes](#) from their User Settings. If multiple parents need to add the same student, then a student can generate a pairing code for another parent/guardian account as shown below.

samplestudent1@hampdencharter.org's settings

**Account**

Notifications  
Files  
Settings  
QR for Mobile Login  
Global Announcements

samplestudent1@hampdencharter.org's Settings

Full Name: samplestudent1@hampdencharter.org  
This name will be used for grading.

Display Name: samplestudent1@hampdencharter.org  
People will see this name in discussions, messages and comments.

Sortable Name: samplestudent1@hampdencharter.org  
This name appears in sorted lists.

Language: System Default (English (US))

Time Zone: Eastern Time (US & Canada)

Ways to Contact

Email Addresses

samplestudent1@ha... ★  
+ Email Address

Other Contacts Type

For All Devices push  
+ Contact Method

Ways to Log In

Organization	Login
Hampden Charter School of Science	samplestudent1@hampdencharter.org
Hampden Charter School of Science	samplestudent1@hampdencharter.org

Edit Settings  
Download Submissions  
**Pair with Observer**

# How to add additional students in your account

## 1. Open User Settings

Sample Parent

Logout

Observing

Student Pairing Code

+ Student

Type the pairing code in the Student Pairing Code field and click the Add Student button.

- How do I create an account in the Canvas Parent app on my Android device? Click [here](#)
- How do I create an account in the Canvas Parent app on my iOS device? Click [here](#)